



# CALVERT COUNTY ETHICS COMMISSION

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**Board of Commissioners**  
Mark C. Cox Sr.  
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## **MEETING NOTICE**

The Calvert County Ethics Commission (CCEC) conducted an emergency meeting on **Tuesday, February 3, 2026**, at 5:30 pm, via Microsoft Teams.

## **Open Minutes**

### **Roll Call**

Present: John Traas, Chair  
Jeremy Todzia, Vice Chair  
Neil Reichenberg, Secretary  
John Kaiser, Member  
Ray Shackelford, Member  
Laura Ragan, Alternate Member  
Staff: Emily Shrieves, Constituent Services Specialist, Office of the County Administrator  
Todd Pounds, Counsel for Ethics Commission

### **General Business & Administrative Matters**

1. Call to order – determine quorum
  - a. Meeting called to order by Vice Chair John Traas at 5:34 PM.
2. Approve open agenda for February 3, 2026
  - a. Neil Reichenberg motioned to approve the open agenda. Jeremy Todzia seconded. Motion passed unanimously.

### **Public Comment**

No public comment provided.

### **Adjourn to Executive Session**

*Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland:*

**3-305(b)(1)(ii)** – To discuss personnel matters that affect one or more specific individuals.

Neil Reichenberg motioned to move into executive session; Jeremy Todzia seconded. Motion passed unanimously. Commission ended open session and entered closed session at 5:36 PM pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland **3-305(b)(1)(ii)**, to discuss personnel matters that affect one or more individuals.

### **Minutes to be adopted during next meeting.**

Transcribed by: Emily Shrieves, Constituent Services Specialist, Office of the County Administrator