

RESOLUTION NO. 30-13

PERTAINING TO THE REPEAL AND REENACTMENT OF RESOLUTION No. 12-94 REGARDING THE CALVERT COUNTY COMMISSION ON AGING.

WHEREAS, pursuant to the authority contained in Article 25 of the Annotated Code of Maryland, the Board of County Commissioners of Calvert County, Maryland has general authority to appoint officers, employees, and agents to carry out its purpose; and,

WHEREAS, the Board of County Commissioners of Calvert County, Maryland deems it advantageous to appoint a committee to make recommendations to the Board of County Commissioners on any and all matters pertaining to the development of opportunities and services to the senior citizens in Calvert County; and,

WHEREAS, by voice resolution on July 28, 1964 and by Resolution No. 12-94 adopted June 21, 1994, the Board of County Commissioners of Calvert County authorized the existence and defined the mission of the Calvert County Commission on Aging; and,

WHEREAS, the Calvert County Commission on Aging has been in constant and continuous service to the senior citizens of this County; and,

WHEREAS, by recent mandate of the Maryland Department of Aging, Offices on Aging statewide have become Maryland Access Points (MAP) to serve the disabled population aged eighteen (18) years and older; and,

WHEREAS, the Board of County Commissioners has authorized the MAP program in Calvert County and the related funding for a MAP Coordinator to provide options counseling to disabled residents in Calvert County eighteen years and older; and,

WHEREAS, it is the desire of the Board of County Commissioners that the Calvert County Commission on Aging provide services to the disabled population aged eighteen years and older to ensure compliance with the mandate of the Maryland Department of Aging.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County, Maryland, that there exists a Calvert County Commission on Aging; and,

BE IT FURTHER RESOLVED, that the Calvert County Commission on Aging shall act as an advisory board to the Board of County Commissioners and make recommendations to the Board of County Commissioners on any and all matters pertaining to the development of opportunities and services to the senior citizens in Calvert County and the disabled population aged eighteen years and older; and,

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Calvert County, Maryland, that Resolution No. 12-94 **BE** and hereby **IS**, repealed and reenacted upon the execution of this Resolution; and,

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Calvert County, Maryland that, in the event any portion of this Resolution is found to be unconstitutional, illegal, null or void, it is the intent of the Board of County Commissioners to sever only the invalid portion or provision, and that the remainder of this Resolution shall be enforceable and valid; and,

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Calvert County, Maryland, that the foregoing recitals are adopted as if fully rewritten herein; and,

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Calvert County, Maryland, that this Resolution shall be effective upon recordation.

DONE, this 25th day of June, 2013, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: 5
Nay: 0
Absent/Abstain: 0

ATTEST:

Maureen L. Frederick
Maureen L. Frederick, Clerk

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

Pat Nutter
Pat Nutter, President

Steven R. Weems
Steven R. Weems, Vice President

Approved for form and legal sufficiency
on 6/14/13 by:

Pamela R. Lucas
Pamela R. Lucas, Associate County Attorney

Gerald W. Clark
Gerald W. Clark

Susan Shaw
Susan Shaw

Received for Record 6-26 2013
at 11:00 o'clock 4:2 P.M. Same day
recorded in Liber KPS No. 444
Folio 444 COUNTY COMMISSIONERS
ORDINANCES AND RESOLUTION.

Evan K. Slaughenhoupt Jr.
Evan K. Slaughenhoupt Jr.

Garry P. Smith

CALVERT COUNTY COMMISSION ON AGING

BYLAWS

NOVEMBER 2012

ARTICLE I. NAME

The name shall be the Calvert County Commission on Aging, hereinafter referred to as the Commission.

ARTICLE II. PURPOSE

The purposes of the Commission shall be to:

- A. Serve as advocate of and for seniors and **individuals with disabilities**;
- B. Provide information, guidance, advice, and recommendations to the Board of County Commissioners on matters pertaining to, or of concern to seniors and **individuals with disabilities**;
- C. Keep informed as to developments, programs, available funds, etc., at local, state, and national levels in regard to matters of concern to the needs of seniors and **individuals with disabilities** in the community;
- D. Plan, initiate and implement projects and/or activities for the benefit of seniors and **individuals with disabilities** in keeping with the applicable budget;
- E. Serve as advisory council to Area Agency on Aging / **Aging and Disability Resource Center** (Calvert County Office on Aging) in carrying out the intent and objectives of the Older Americans Act as amended, including providing for minority representation.

ARTICLE III. MEMBERSHIP

Section 1. Membership Enumerated.

Membership shall consist of two classes. Regular Members, hereinafter referred to as member(s), shall not number more than sixteen (16) people who shall have voting privileges and shall all be residents of Calvert County. An Honorary Member shall be any former regular member.

Section 2. Term of Membership.

The term of membership for Regular Members shall be four (4)

years, beginning on May 1 of the year that the member is appointed and ending April 30 of the fourth year following. Regular Membership shall be limited to two consecutive terms of four (4) years each; thereafter, a member may be reappointed after one year's absence from the Commission. The term of membership for Honorary Members shall be for life.

Section 3. Selection of Members.

Members shall be appointed by and shall serve at the pleasure of the Board of County Commissioners. To maintain a balanced representation of members on this Commission, the Commission shall include at least one member of each of the following groups:

- 1-member who is a local elected official
- 1-member of the Clergy
- 1-member of a non-profit organization dedicated to the interests of seniors and/or **individuals with disabilities**
- 1-member who represents Health Services for seniors **and/or individuals with disabilities** in the County.
- 1-member who represents the **disabilities community**

Selection of the remaining membership shall be a balanced representation from each district of the county. No applicant shall be discriminated against because of age, race, color, religion, **disability**, national origin, sex or marital status.

Section 4. Rights of Members.

Regular Members shall be allowed to attend all Regular and Special Meetings and shall have the power to vote at those meetings. Honorary Members shall be allowed to attend any Regular or Special Meeting but shall not be allowed to vote.

Section 5. Filling of Vacancies.

The chairman shall have the authority to declare that a vacancy exists. In the event of a vacancy during any term, the unexpired term shall be filled by the Board of County Commissioners.

ARTICLE IV. ATTENDANCE

Any regular member who shall fail to attend at least two-thirds of the regularly scheduled meetings in the twelve (12) month period from May through April shall be considered to have resigned. The Chairman shall have the authority to declare any absence recorded on the rolls as justified, in which event, the member absent shall be counted as present at that meeting for purposes of

this article only. The Chairman shall have the authority to declare that a vacancy exists for resignation by non-attendance.

ARTICLE V. OFFICERS

The Commission shall have a Chairman, Vice Chairman, and Secretary. Each officer shall be elected by the members at the May meeting or as a vacancy occurs. The term of each office is twelve (12) months. No officer may serve more than two (2) consecutive terms in the same office.

ARTICLE VI. EXECUTIVE COMMITTEE

Section 1. Executive Committee Membership.

The executive committee shall be comprised of the three (3) elected officers. A quorum for an Executive Committee meeting shall consist of all of the members of the Executive Committee. The Executive Committee may communicate via telephone conference or email if it becomes necessary due to the inability of one or more of the Executive Committee members to be present at a called committee meeting.

Section 2. Powers.

The Executive Committee shall have any power that is specifically delegated to it by a vote of two-thirds of all members of the Commission.

ARTICLE VII. MEETINGS

Section 1. Regular Meetings.

Regular meetings of the members of the Commission shall be held monthly and shall be open to the public. The date, time and place of each meeting shall be recommended by the Chairman and approved by the membership.

Section 2. Special Meetings.

Special Meetings may be called by the Chairman or upon the request of three (3) or more members. The date, time, and place of each special meeting shall be set by the Chairman and notice of the Special Meeting shall be sent to all members.

Section 3. Conduct of Meetings.

No Regular or Special meeting shall be held unless there is at least one-half of the regular membership present at that meeting.

Meetings shall be conducted in accord with Robert's Rules of Order (revised) except as provided for in the Bylaws.

ARTICLE VIII. AMENDMENT OF BYLAWS

These bylaws may be amended by a majority vote at any regular meetings. There shall be prior written notice given to each regular member describing the proposed change at least two weeks prior to the meeting at which the amendment is to be voted upon.