



Director: Mary Beth Cook

## CALVERT COUNTY DEPARTMENT OF PLANNING & ZONING

205 Main Street  
Prince Frederick, Maryland 20678  
410-535-2348 • 301-855-1243  
Fax: 410-414-3092  
[www.calvertcountymd.gov](http://www.calvertcountymd.gov)

*Board of Commissioners*  
Christopher J. Gadway  
Earl F. Hance  
Mike Hart  
Kelly D. McConkey  
Steven R. Weems

September 30, 2022

Dear Property Owner:

The Board of County Commissioners (BOCC) is interested in purchasing transferable development rights (TDRs) from qualifying applicants through the Purchase and Retirement (PAR) Fund Program. Applicants must be the current owner of an Agricultural Preservation District (APD) from which they would like to sell development rights. There is no cap on the number of TDRs eligible to be purchased from an individual property owner/APD. The maximum number of TDRs desired to be sold is to be provided by the individual applicants. The County expects to offer to buy development rights from willing sellers until the funding is exhausted. There is a total of \$1,833,386 dollars reserved for PAR Fund purchases this Fiscal Year.

The APAB will review the applications and rank them based on the formula established in the Rules and Regulations of the Agricultural Preservation Program. The Board of County Commissioners has set the purchase price at \$5000 per TDR for the current fiscal year. If you submit an application, you will be notified whether or not the Board of County Commissioners is able to purchase your TDRs. At that point you may either accept or decline the Commissioner's offer to purchase TDRs.

The PAR FY 2023 application is enclosed for your convenience. The application can be found on the County's agricultural preservation website: [www.co.cal.md.us/agriculturalpreservation](http://www.co.cal.md.us/agriculturalpreservation). The deadline to make an application is **November 28, 2022 at 4:30 p.m.** Please send completed applications to the Department of Planning & Zoning, located on the second floor of the Court House Square building at 205 Main Street in Prince Frederick, or email to Jennifer David at [Jennifer.David@calvertcountymd.gov](mailto:Jennifer.David@calvertcountymd.gov). Please email or call Jennifer David if you have any questions at 410-535-1600 ext. 2238.

Sincerely,

A handwritten signature in blue ink that reads "Mary Beth Cook".

Mary Beth Cook  
Director of Planning & Zoning

Enclosure



Application for  
**SALE OF DEVELOPMENT RIGHTS  
 TO COUNTY COMMISSIONERS  
 Purchase and Retirement (PAR) Fund**

*Office Use Only*  
 Date Received:  
 Offer Made:  
 Date Accepted:

**Fiscal Year 2023:**  
**Deadline is 11/28/22 before 4:30pm**  
**The Sale Price is \$5,000 per TDR**

<b>Applicant Information</b>	Name:		
	Phone:	Cell:	Email:
	Mailing Address:		
<b>Agriculture Preservation District Information</b>	APD #:	Acres:	Tax Map & Parcel:
	Deed Reference:		Tax ID:
	Property Address:		
<p>Applications for PAR Fund sales are very competitive.          Please help us give you the most ranking points possible by filling out the information below.</p>			
<b>Additional Information</b>	NOTE: TDRs must be certified by the Board of County Commissioners before your application can be accepted.		
	TDRs Already Certified?		
	NOTE: The cap on the maximum number of TDRs sold to the BOCC in a year has been removed. The number sold will be a function of the property's ranking and the minimum / maximum indicated by the applicant.		
	Number of TDRs available:	Have TDRs been sold before?	
	Do you have a Soil Conservation Plan? How many acres of tilled agricultural fields are in your plan? Name of operator if other than yourself:		
	Do you have a current Forest Management Plan? Do you have a Forestry Site Index (measures the health of the trees)? Please provide a copy of the site index with this application. Please indicate the minimum _____ and maximum _____ TDRs you wish to sell.		
<b>Certification</b>	The undersigned owners and all parties having proprietary interest in this property voluntarily submit this application for sale of development rights under provisions of Title 12, Agricultural Land Preservation Program, Public Local Laws of Calvert County. <b>I/we certify that the information and exhibits herewith submitted are true and correct to the best of my/our knowledge.</b>		
Name:	Signature:	Date:	Type Initials for Electronic Signature:
Name:	Signature:	Date:	Type Initials for Electronic Signature:
Name:	Signature:	Date:	Type Initials for Electronic Signature:
Name:	Signature:	Date:	Type Initials for Electronic Signature:

This form is available online at [www.co.cal.md.us/agriculturalpreservation](http://www.co.cal.md.us/agriculturalpreservation)  
 Please return to Jennifer David at the Department of Planning & Zoning or [Jennifer.David@calvertcountymd.gov](mailto:Jennifer.David@calvertcountymd.gov)