



## CALVERT COUNTY PLANNING COMMISSION

Virtual (Zoom)  
To Join by Phone: 888-475-4499  
Meeting ID: 858 5579 4151  
Passcode (if asked): #

Lisa Williams  
John Toohey  
Greg Kernan  
Steve Jones  
Dr. Richard Holler  
Wilson Freeland  
Maria Buehler

### WEDNESDAY, SEPTEMBER 15, 2021 AGENDA

1. **Meeting called to order.**
  - a. Pledge of Allegiance
2. **Recognition of persons attending meeting.**
3. **Action on proposed agenda.**
4. **Action of Minutes.**
  - a. August 25, 2021 Regular Meeting
5. **Town Center Architectural Action: None**
6. **Major Subdivisions for Final Action:**
  - a. SDFP-138228, Chapline Place, Lot 3R  
[Final Plat Certification, from Olivia Vidotto, Planner III, Planning and Zoning Supporting Documents](#)
7. **Applications for Site Plan Review:**
  - a. CSPR-138334, County Administration Building  
Located at 150 Main Street, Prince Frederick on 6.17 acres, Zoned Prince Frederick Town Center/Old Town and Old Town Transition Districts. The project proposes to demolish the existing office building and construction of a three story, 113,325 square feet government administration building with a basement. Site utilities will be connected to services currently supplying the existing building. The submittal was accepted June 23, 2021. Agent: Collinson, Oliff & Associates  
[Memo from Olivia Vidotto, Planner III, Planning & Zoning Supporting Documents Presentation](#)
8. **Major Subdivisions Applications for Preliminary Action: None**
9. **Items for Discussion/Action:**
  - a. Appeal of Address relating to Replat-2020-344, Western Shores  
[Memo from Jennifer Bailey, GIS Technician, Public Safety Supporting Documents Presentation Article 10 - Calvert County Zoning Ordinance](#)
  - b. Prince Frederick Town Center Master Plan Update - Work Session  
[Memo from Jenny Plummer-Welker, AICP, Planning & Zoning Agency Comments on July 2021 Draft Plan Comments on July 2021 Draft Plan \(Non-agency\) Supporting Documents Presentation](#)
  - c. Dunkirk Town Center Master Plan Update, Survey #2  
[Memo from Ruth Davis-Rogers, Planner II, Planning & Zoning](#)

## Survey Results - Summary

### Presentation

- d. Review of Planning Commission Operating Documents  
Memo from P.J. Conover, CFM, Planning Commission Administrator, Planning & Zoning  
By-Laws  
Rules of Procedure
- e. Hybrid Meetings  
Memo from P.J. Conover, CFM, Planning Commission Administrator, Planning & Zoning

## 10. Items of Interest:

- a. Census 2020 - Update  
Memo from Jenny Plummer-Welker, AICP, Planning & Zoning  
2020 and 2010 Census Population by Jurisdiction
- b. Site Plan Applications  
Application List
- c. Subdivision Applications  
Application List

## 11. Adjourn.

### FOOTNOTES:

1. The date, time, and location of any Planning Commission meeting, to include but not limited to Joint Public Hearings, Public Hearings, Special Meetings, Regular meetings may be revised by announcement of an emergency, such as inclement weather, without further publication and may be confirmed on the County website, or calling 410-535-1600 on the date of the Hearing/Meeting.
  2. Public comments during Planning Commission Work Sessions are at the discretion of the Chairperson.
  3. There may be a five minute break at 9:00 p.m. at the discretion of the Chairperson
  4. A decision will be made at 10:30 p.m. whether to continue the meeting or reschedule.
  5. Accommodations for persons with disabilities will be made with reasonable notice.
  6. The Planning Commission operates under Roberts Rules.
- cc: Board of County Commissioners; County Administrator; Deputy County Administrator; Director of Communications & Media Relations; Director of Community Resources; Director of Economic Development; Director of Finance & Budget; Director of Parks & Recreation; Director of Planning & Zoning; Director of Public Safety & Services; Director of Public Works; Director of Technology Services

*This agenda is subject to change and the times listed are approximate.*

*If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

*If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <https://www.calvertcountymd.gov/list.aspx>.*