



Simplified Forest Stand Delineation Checklist

Calvert County, Maryland Department of Planning & Zoning
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A Simplified Forest Stand Delineation (SFSD) shall be submitted to the Department of Planning & Zoning at the initial stages of a subdivision, site plan, grading permit application, or sediment control application. The delineation shall be prepared by a licensed forester, licensed landscape architect, or a qualified professional who meets the requirements set by the Maryland DNR. The delineation shall be used during the review process to determine the most suitable and practical areas for forest conservation (CCZO Article 8). A SFSD is allowed in cases outlined in CCZO Article 8.

All file names should use the format: Project Name, Version, Project Number, Brief Description
 ([Lisas Kennel_CSPR-123456_Plan 2_Maps](#))

Please check off in the "Applicant" column to acknowledge each component has been included. Planning & Zoning will do the same in the P&Z column during their review. If the item is not applicable to your project, please check the N/A box.

Date submitted:		Related Projects:	
Project Name:		Project Number:	

Appl	N/A	P&Z
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SUBMISSION REQUIREMENTS

A	One file containing this checklist, named with the appropriate format. (Lisas Kennel_SPR-654321_Plan 2_FSD Simplified Checklist)			
B	One file including plan and narrative, named with the appropriate format. (Lisas Kennel_SPR-654321_Plan 2_FSD Simplified Plan)			
C	One file containing the Wetland Delineation, named with the appropriate format. (Lisas Kennel_SPR-654321_Wetland Delineation)			
OR				
D	One file containing the previously approved Wetland Delineation Waiver Request, named with the appropriate format. (Lisas Kennel_SPR-654321_Wetland Delineation Waiver approved)			
E	Simplified Forest Stand Delineation Review Fee. All submittal fees can be included in one check, please see the appropriate checklist and fee schedule.			
F	Letter to/from MD DNR regarding rare, threatened and endangered species			
G	Signature/stamp of Qualified Professional (CCZO Article 8) on all documents			

PLAN REQUIREMENTS to be included on each sheet in the FFCP plan set

1	Vicinity Map (1" = 2000') including major roads, boundaries, north arrow, labels.			
2	Title block including tax map and parcel, date, revision block, scale, legend and north arrow			
3	Same scale as subdivision, site, grading, or project plan			
4	Property boundaries and area (acres or square feet); submit plat, boundary survey or deed if applicable.			
5	Adjacent property information (parcel/lot owner, deed/plat reference, land use).			
7	All existing easements, rights-of-way affective property, including utility and conservation easements.			
8	Total tract area, total area of Waters of the United States and wetlands (acres or square feet).			
9	Location of existing forest cover, tree line within 100 feet of subject property.			
10	2-foot interval contour topography; steep slopes (15% - 25%; 25% and greater).			
11	Existing features including buildings, structures, historic sites, cultural features, roads, utilities, etc.			
12	Natural Heritage Areas, Habitat Protection Areas, Critical Habitat Areas.			

Project Name:		Project Number:		Appl	N/A	P&Z
13	Critical Area line, overlay zoning and buffers.					
14	100-year floodplain.					
15	Soil boundaries and labels; Soils Chart including hydric properties and K-factor					
16	Intermittent and perennial streams and associated County and State buffers.					
17	Tidal and nontidal wetlands, ponds, springs, seeps and associated County and State buffers.					
18	Stand Summary Chart including stand acreage, dominant species, priority for retention.					
19	Stand boundaries and labels indicating forest stand names and their relative retention value.					
20	Designated rare, threatened, and endangered species' habitat.					
21	Trees associated with designated historic structures: State, County and National Champion Trees.					
22	Trees with a diameter, measured at 4.5 feet above the ground, of 30 inches or greater.					
23	If in PFTC: Trees with a diameter, measured at 4.5 feet above the ground, of 24 inches or greater					
24	Trees with a diameter, measured at 4.5 feet above the ground, that is 75% or more of the current State Champion Tree.					
25	STANDARD NOTES					
26	References for sources of topography, soils data and other environmental features.					
27	"There is no 100-year floodplain on the subject property per FEMA FIRM Panel # _____ [date]." OR					
28	A portion of the subject property ([acreage or square footage]) lies within the 100-year floodplain per FEMA FIRM Panel # _____ [date].					
29	"No portion of the subject property lies within the Chesapeake Bay Critical Area." OR					
30	"A portion of the subject property ([acreage or square footage]) lies within the _____ zoning district of the Chesapeake Bay Critical Area. Within the CBCA, [acres or square feet] are forested and [acreage or square footage] are proposed to be impacted by this project."					
31	"A wetland delineation was prepared for this project by [consultant], dated [date], and filed with Calvert County Planning & Zoning [P&Z Project Number _____]." Include approval date if applicable.					
32	OR Standard note provided by Planning & Zoning that a wetland delineation was not required for this project.					
33	"A buffer zone of 50 feet adjacent to nontidal wetlands and 100 feet adjacent to tidal wetlands shall be maintained. These areas are to be left undisturbed in perpetuity and to serve for water quality benefits."					
34	Reference to correspondence with Maryland Department of Environment that the expanded wetland buffer per COMAR 26.23.01.04 is not required.					