



Standard Forest Stand Delineation Checklist

Calvert County, Maryland Department of Planning & Zoning
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A Forest Conservation Plan prepared by a licensed forester, a licensed landscape architect, or a qualified professional who meets the requirements set by the Maryland DNR (CCZO Article 8) must be submitted for each project for which a Forest Stand Delineation or Simplified Forest Stand Delineation is required. In developing a Forest Conservation Plan, the applicant shall prioritize techniques for retaining existing forest on the site per CCZO Article 8. Only with the approval of the County Environmental Planning staff may the application choose other mitigation methods.

All file names should use the format: Project Name, Project Number, Version, Brief Description
 ([Lisas Kennel_CSPR-123456_Plan 2_Maps](#))

Please check off in the "Appl(icant)" column to acknowledge each component has been included. Planning & Zoning will do the same in the P&Z column during their review. If the item is not applicable to your project, please check the N/A box.

Project Name:		Project Number:			
Date submitted:		Related Projects:			
			Appl	N/A	P&Z

SUBMISSION REQUIREMENTS

		Appl	N/A	P&Z
A	One file containing this checklist, named with the appropriate format. (Lisas Kennel_SPR-654321_Plan 2_FSD Standard Checklist)			
B	One file including plan and narrative, named with the appropriate format. (Lisas Kennel_SPR-654321_Plan 2_FSD Standard Plan)			
C	One file containing the Wetland Delineation, named with the appropriate format. (Lisas Kennel_SPR-654321_Wetland Delineation) OR			
D	One file containing the previously approved Wetland Delineation Waiver Request, named with the appropriate format. (Lisas Kennel_SPR-654321_Wetland Delineation Waiver approved)			
E	Standard Forest Stand Delineation Review Fee - please include the current Fee Package (DR-FEE)			
F	Letter to/from MD DNR regarding rare, threatened and endangered species			
G	Signature/stamp of Qualified Professional (CCZO 8-3.04.U) on all documents			

PLAN REQUIREMENTS

		Appl	N/A	P&Z
1	Vicinity Map (1" = 2000') including major roads, boundaries, north arrow, labels.			
2	Title block including tax map and parcel, date, revision block, scale, legend and north arrow			
3	Same scale as subdivision, site, grading, or project plan			
4	Property boundaries and area (acres or square feet); submit plat, boundary survey or deed if applicable.			
5	Adjacent property information (parcel/lot owner, deed/plat reference, land use).			
6	All existing easements, rights-of-way affective property, including utility and conservation easements			

Date submitted:		Related Projects:		
		Appl	N/A	P&Z
7	Total tract area, total area of Waters of the United States and wetlands (acres or square feet).			
8	Location of existing forest cover, tree line within 100 feet of subject property, total forest area.			
9	2-foot interval contour topography; steep slopes (15% - 25%; 25% and greater).			
10	Existing features including buildings, structures, historic sites, cultural features, roads, utilities, etc.			
11	Natural Heritage Areas, Habitat Protection Areas, Critical Habitat Areas.			
12	Critical Area line, overlay zoning and buffers.			
13	100-year floodplain.			
14	Soil boundaries and labels; Soils Chart including hydric properties and K-factor			
15	Intermittent and perennial streams and associated County and State buffers.			
16	Tidal and nontidal wetlands, ponds, springs, seeps and associated County and State buffers.			
17	Field sampling locations.			
18	Stand Summary Chart including stand acreage, dominant species, priority for retention.			
19	Stand boundaries and labels indicating forest stand names and their relative retention value.			
20	Designated rare, threatened, and endangered species' habitat.			
21	Trees associated with designated historic structures: State, County and National Champion Trees.			
22	Trees with a diameter, measured at 4.5 feet above the ground, of 30 inches or greater.			
23	If in PFTC: Trees with a diameter, measured at 4.5 feet above the ground, of 24 inches or greater			
24	Trees with a diameter, measured at 4.5 feet above the ground, that is 75% or more of the current State Champion Tree.			
25	STANDARD NOTES			
26	References for sources of topography, soils data and other environmental features.			
27	"There is no 100-year floodplain on the subject property per FEMA FIRM Panel # _____ [date]." OR			
28	A portion of the subject property ([acreage or square footage]) lies within the 100-year floodplain per FEMA FIRM Panel # _____ [date].			
29	"No portion of the subject property lies within the Chesapeake Bay Critical Area." OR			
30	A portion of the subject property ([acreage or square footage]) lies within the _____ zoning district of the Chesapeake Bay Critical Area. Within the CBCA, [acres or square feet] are forested.			
31	"A wetland delineation was prepared for this project by [consultant], dated [date], and filed with Calvert County Planning & Zoning [County Tracking Number _____]." Include approval date if applicable.			
32	OR Standard note provided by Planning & Zoning that a wetland delineation was not required for this project.			

Date submitted:		Related Projects:				
				Appl	N/A	P&Z
33	"A buffer zone of 50 feet adjacent to nontidal wetlands and 100 feet adjacent to tidal wetlands shall be maintained. These areas are to be left undisturbed in perpetuity and to serve for water quality benefits."					
34	Reference to correspondence with Maryland Department of Environment that the expanded wetland buffer per COMAR 26.23.01.04 is not required.					
35	NARRATIVE REQUIREMENTS					
36	Site description and methodology					
37	Summary of walk-through forest survey					
38	Past and present management of forested areas					
39	Potential of stands adjacent to disturbance to recover					
40	Presence of invasive species					
41	Management recommendations					
42	Stand structure, condition, function and retention value relative to other stands on site					
43	Field sampling data sheets, forest stand summary sheets					